



WIND STUDIES

ENSEMBLE POLICIES

ATTENDANCE, GRADING, AND CONCERT ATTIRE

UNIVERSITY BAND

Fall 2019 – Brett Penshorn, conductor

MULB 1813.501 / MULB 5173.506

Monday/Wednesday 3:30-5:30 pm

Murchison Performing Arts Center: Instrumental Rehearsal Room

The goal of ANY POLICY statement is to preserve the quality of the music making experience for all involved. Early communication is the best way to handle any problems that may arise.

ATTENDANCE

1. Musicians **CANNOT BE EXCUSED** from any rehearsals or performances.
2. Events that are **BEYOND YOUR CONTROL**, such as serious illness or family emergencies will be considered on a case-by-case basis and will be handled by the conductor of the ensemble.
3. In the event of an emergency absence, **DIRECT** communication with the conductor is essential upon return. If at all possible, please call in advance of the absence.
4. In case of absence, an explanation should be offered well in advance of the next rehearsal. Please make an appointment to speak with the conductor personally at a time other than just before or just after a rehearsal. Once again, communication is the best way to handle attendance issues.

THE WIND STUDIES PHONE NUMBER IS: (940) 565-3737

EMAIL ADDRESS: Brett.Penshorn@my.unt.edu

OFFICE HOURS: MPACX 114, by appointment

GRADING

Student grades are based on the following:

1. Preparation, performance, and positive contribution
2. Attendance at rehearsals, recording sessions, and performances

Grading Scale:	Absences		Grade
	0	=	A
	1	=	B
	2	=	C
	3	=	D
	4	=	F

Note: Absence from a dress rehearsal, recording session, or performance will also result in a failing grade. Students who receive a failing grade must confer with the conductor to determine future ensemble status.

TARDINESS

Musicians should be in their seats five minutes prior to tuning. Two tardies equal one absence. It is recommended that students keep open the hour prior to their scheduled rehearsal time to minimize the possibility of being late.

PERFORMANCES AND ADDITIONAL REHEARSALS

Rehearsal/Session/Performance	Date	Time	Place
Concert (shared with Concert Band)	Wednesday, October 2, 2019	7:30 pm	Winspear Hall/MPAC
Concert (shared with Concert Band)	Wednesday, November 6, 2019	7:30 pm	Winspear Hall/MPAC



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Performers are to arrive at least **thirty minutes prior** to the scheduled beginning of each concert and sign-in. The sign-in list will be checked fifteen minutes prior to the downbeat of each concert. It is also recommended that you not book other rehearsals or engagements between the dress rehearsal and the concert during the day of a performance or recording session.

REHEARSAL “BUMP” SCHEDULE

Sometimes, events happen in Winspear Hall or the IRR during Wind Orchestra Rehearsal that will shift rehearsal to another venue. The dates below are the bumps as we know them now.

Event	Date	New Rehearsal Venue
University Singers Dress Rehearsal	Monday, November 4, 2019	MU 232*

ADDITIONAL WIND STUDIES PERFORMANCES THIS SEMESTER

To enhance and expand the musical education of the musicians in the ensemble, music majors are required by the College of Music to attend fifteen concerts or recitals each semester. The Wind Studies Area requires that **ALL ENSEMBLE MEMBERS** use the performances listed below as partial fulfillment of this obligation.

PERFORMANCES	Date	Time	Place
Wind Symphony	Thursday, September 19, 2019	7:30pm	Winspear Hall/MPAC
Symphonic Band	Thursday September 26, 2019	7:30pm	Winspear Hall/MPAC
Brass Band	Monday, October 7, 2019	7:30pm	Winspear Hall/MPAC
Wind Ensemble	Tuesday, October 8, 2019	7:30pm	Winspear Hall/MPAC
Symphonic Band	Thursday, October 31, 2019	7:30pm	Winspear Hall/MPAC
Wind Symphony	Thursday, November 7, 2019	7:30pm	Winspear Hall/MPAC
Wind Ensemble	Wednesday, November 13, 2019	7:30pm	Winspear Hall/MPAC
Brass Band	Thursday, November 14, 2019	7:30pm	Winspear Hall/MPAC
Wind Symphony & Symphonic Band	Thursday, November 21, 2019	7:30pm	Winspear Hall/MPAC

DOCUMENTING CONCERT ATTENDANCE

Music Majors should swipe their student ID in the lobby area **AT LEAST 15 MINUTES PRIOR TO THE BEGINNING OF THE CONCERT (THE TABLE WILL BE CLOSED 5 MINUTES PRIOR TO THE CONCERT—YOU WILL NOT BE ABLE TO CHECK IN AFTER THIS TIME.)** Following the conclusion of the concert, you will need to swipe your ID again in the lobby. A list of absences will be emailed to students at the end of the semester. Students must bring any corrections for consideration to the Wind Studies office by the first day of Finals Week. Corrections will not be considered after this time.

SHARED CONCERTS

If you share a concert with another ensemble, you are required to be in attendance for the entire concert.

SHORT-TERM LEAVE OF ABSENCE

Requests for excused absences for the purposes of auditions, contests, interviews, and other special professional opportunities are to be made with the ensemble conductor and are subject to approval by the Director of Wind Studies. The amount of flexibility we have in accommodating such requests is directly related to the amount of advanced notice given.

OUTSIDE COMMITMENTS

As a member of the ensemble, *it is assumed that your primary responsibility is to the announced schedule.* Outside work and performance opportunities are considered to be the business of the student but should not interfere with College of Music obligations. Please consider this document a contract of your commitments to the College of Music and the Wind Studies Area for the semester.



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HEARING PROTECTION

The use of hearing protection (ear plugs) is strongly recommended. The UNT Speech and Hearing clinic will provide a free hearing test to every enrolled UNT student. In addition, “musician’s ear plugs” can be purchased at the clinic. The College of Music provides ear plugs at no charge; students can pick these up from the repair shop, MA 106.

CONCERT DRESS

MEN: Full dress black: black formal trousers, black tuxedo jacket, white dress shirt, black bow tie, optional black cummerbund or vest, black socks, and black shoes.

WOMEN: Option 1:
Black full-length, long-sleeved dress OR black full-length skirt and black long-sleeved blouse/jacket (either version should have **covered shoulders, arms, and torso**).* Black close-toed shoes. Both clothing and shoes should be formal rather than casual.

Option 2:
Black loose-fitting pants with black long-sleeved blouse/jacket (**covered shoulders, arms, and torso**).* Black closed-toe shoes. Both clothing and shoes should be formal rather than casual.

*A very small, pure white trim collar/cuffs and tasteful, conservative jewelry is permissible.

REFERENCE AND REHEARSAL RECORDINGS: CANVAS

Canvas is the online learning platform used by the University of North Texas. All rehearsal materials, including rehearsal recordings, will be available for student use via Canvas. Students will receive an email sent to their UNT email address any time materials on Canvas are updated. Students will need their EUID and password to access Canvas. If you prefer to use an alternative email service, please ensure that your UNT email account is forwarded to it in order to stay informed. Please note that these are for internal use by members of the ensemble for educational purposes and should not be distributed externally through any means, including physical or digital media.

“SLACK” TEXTING PLATFORM

Slack is the messaging platform used by the Wind Studies area to convey information, including rehearsal schedules and important announcements, to students in a timely manner. Students will receive an invitation via email to join Slack once they have been assigned to an ensemble.

PERFUMES, COLOGNES, AND FRAGRANCES

No perfumes, colognes, or other scented lotions in REHEARSAL or PERFORMANCE. These can trigger asthma and allergic reactions for other ensemble members. If you wear scents to work or class and go straight to rehearsal, rinsing off in a bathroom before rehearsal will alleviate any unnecessary allergic reactions.

STUDENT BEHAVIOR

<https://deanofstudents.unt.edu/conduct>

ACCESS TO INFORMATION – EAGLE CONNECT

Your access point for business and academic services at UNT occurs at my.unt.edu. All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit: eagleconnect.unt.edu/



WIND STUDIES

ODA STATEMENT

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Access. Link: disability.unt.edu. Phone: (940) 565-4323

FINANCIAL AID AND SATISFACTORY ACADEMIC PROGRESS

<http://financialaid.unt.edu/sap>

ACADEMIC INTEGRITY

<http://facultysuccess.unt.edu/academic-integrity>

RETENTION OF STUDENT RECORDS

<http://ferpa.unt.edu/>

RESPONDING TO STUDENTS IN DISTRESS: UNT CARE TEAM

Please visit the CARE Team website to tips to recognize students in distress and what you need to do in cases of extreme behavior or references to suicide. <http://studentaffairs.unt.edu/care>

ELECTRONIC DEVICES IN THE CLASSROOM

The use of activated cellular telephones or audible pagers is not allowed in the class at any time. Please be sure they are deactivated before the class begins.

UNT POLICY STATEMENT ON DIVERSITY

https://policy.unt.edu/sites/default/files/04.018_PolicyStateOnDiversity.pub8_18_0.pdf

2019-2020 SEMESTER ACADEMIC SCHEDULE (WITH ADD/DROP DATES)

<https://registrar.unt.edu/registration/fall-registration-guide>

ACADEMIC CALENDAR AT A GLANCE, 2019-2020

<https://www.unt.edu/catalogs/2019-20/calendar>

FINAL EXAM SCHEDULE

<https://registrar.unt.edu/exams/final-exam-schedule/fall>

COUNSELING AND TESTING

<http://studentaffairs.unt.edu/counseling-and-testing-services>. For more information on mental health issues, please visit: <https://speakout.unt.edu>. The counselor for music students is: Myriam Reynolds, Chestnut Hall Suite 311, (940) 565-2741, Myriam.Reynolds@unt.edu

ADD/DROP POLICY

<https://registrar.unt.edu/registration/fall-registration-guide>