



Helpful Tips and Links for Graduate Students

When corresponding with the Graduate Studies Office:

- Always use your official UNT email address.
 - Always use your full, legal name as it appears in your student account.
 - Always include your 8-digit UNT student ID number.
 - Our office email address is music.grad@unt.edu
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Registration:

If you need to register for a recital, literature course, or dissertation hours, please send the following information to GraduateRecitals@unt.edu

- Name
 - Student ID #
 - Course prefix and 4-digit code
 - Number of credits
 - Instructor
 - Semester or term
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Degree Plans:

Degree plans can be found on the Graduate Studies website: graduate.music.unt.edu

- Navigate to the "For Current Students" tab, select "Handbooks and Degree Plans," then select your program.
 - Remember: You are bound to the catalog in effect when you file your degree plan, not the semester you start your degree.
 - Not seeing a course listed on your degree plan? Check the [course rotations page](#) to see if it is offered on rotation. Remember that course availability is based on rotations, instructor availability, and student interest.
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Handbooks:

Handbooks can be found on the Graduate Studies Website under the "For Current Students" tab, then "Handbooks and Degree Plans."

- Please review these documents thoroughly, as they contain important information regarding your specific degree program.
 - Always research your question in your program's handbook before reaching out to the Graduate Studies Office. Your answer will likely be found there.
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Canvas:

The "College of Music Graduate Studies" Canvas site is used as the primary means of communication between the Graduate Studies Office and graduate students.

- Log into Canvas with your UNT credentials at: unt.instructure.com
- Keep an eye out for important announcements about registration, deadlines, scholarship opportunities, and more.
- This site also houses forms, degree checklists, DMA qualifying exam sign ups, and theses and dissertation submission modules.
- If you have not received an invitation to join the Graduate Studies Canvas group, please contact a Graduate Counselor for assistance.