Helpful Tips for Submitting the UNT Application through GradCAS

Colleges Attended

Report **all** institutions you previously attended or are currently attending, including:

- Undergraduate institutions
- Graduate institutions
- Dual credit institutions
- Transfer credit institutions
- Study Abroad institutions
- Military institutions and credit (Joint Services Transcripts)

Start with your most recent attendance first and report each institution only once, regardless of the number of degrees earned or gaps in the dates of attendance. Visit the Applicant Help Center for more information.

Once you submit your application, you <u>cannot</u> edit previously entered colleges and universities. You can add new institutions and update ones where your attendance is listed as Still Attending.

ATTENTION: Failure to list all institutions attended will result in a delay in your application's review.

Transcripts

Your application will **not** be processed until **all** transcripts are submitted.

- **If you are a current or former UNT student, your University of North Texas transcript will be sent once your application has been submitted. Any transcripts you previously sent to UNT will be posted after you submit your application.**

- **U.S. Institutions:** Transcripts from all **<u>U.S. institutions</u>** must be sent officially. See Sending Official Transcripts for more information.
- **Non-U.S. Institutions:** For all **<u>institutions outside of the U.S.</u>**, upload scanned copies of your official native language transcripts and degree certifications along with certified English translations of all documents not in English. Individual semester marksheets are required if issued by your institute. You must upload all pages in a single file. <u>Uploaded documents are considered unofficial</u> and used for evaluation purposes only. Official documents will be required upon admission.

Standardized Tests

If you are an international applicant, review UNT's English language requirements to learn how to demonstrate proof of English language proficiency (ELP).

The GRE is not required for admission consideration to the College of Music.

Once you submit your application, you <u>cannot</u> edit previously entered tests. You can add new tests and update planned tests.

Adding a Program

Select your intended program (major), start term, and academic year to ensure timely processing of your application. Refer to the table on page two of this document for additional information. With the exception of MMEd and PhD Music Education, all applicants are required to select a concentration (area of study/instrument) within the application.

Once you submit your application, you <u>cannot</u> edit the program, start term, or academic year to which you applied and may be required to submit and pay for a new application.

UNT GradCAS Help Center

https://help.liaisonedu.com/University_of_North_Texas_Graduate_CAS_Applicant_Help_Center

Program Listing in GradCAS

UNT College of Music Program	Program Name in GradCAS
Master of Arts – Music (Composition, Ethnomusicology, Musicology, Music Theory)	Music MA
Master of Music – Jazz Studies (Performance, Composition)	Jazz Studies MM
Master of Music – Performance (Conducting, Instrumental, Keyboard, Voice)	Performance MM
Master of Music Education	Music Education MMEd
Doctor of Musical Arts (Conducting, Instrumental, Jazz Studies, Keyboard, Voice)	Performance DMA
Doctor of Philosophy – Music (Composition, Ethnomusicology, Musicology, Music Theory)	Music PhD
Doctor of Philosophy – Music Education	Music Education PhD
Graduate Artist Certificate – Music Performance (Instrumental, Jazz Studies, Keyboard, Opera, Voice)	Music Performance GAC