

UNIVERSITY OF NORTH TEXAS COLLEGE OF MUSIC
DIVISION OF COMPOSITION STUDIES

SENIOR RECITAL APPROVAL FORM

Please *carefully* read the appropriate sections of the *Composition Student Handbook* prior to completing this form. Failure to follow these procedures may result in cancellation or postponement of the senior composition recital.

Part I: Recital information

Student must complete this section following the *senior recital hearing*:

Name: _____ ID number: _____

Telephone number: _____ E-mail: _____

Composition instructor: _____ Recital date: _____

Recital time: _____ Recital location: _____

Recital committee (3 members): _____

Student signature _____ Date _____

Part II: Committee approval

The senior recital proposal has been approved and I agree to serve on the recital committee:

Faculty signature (current instructor): _____ Date: _____

Faculty signature (committee member): _____ Date: _____

Faculty signature (committee member): _____ Date: _____

Part III: Recital preparation approval

*The following must be approved and initialed by the **composition instructor**:*

_____ performance materials (including scores, complete parts, recordings, etc.)

_____ program _____ flyers _____ program notes

(continued on back)

Part IV: Recital production

List all persons (excluding performers) who have agreed to assist in the production of the recital, including stage crew and tech staff:

Stage crew: _____

Head tech: _____

Additional tech assistants: _____

*Note: at least **two** tech crew members are required for all recitals presented in the MEIT.*

Tech requirements (including audio, video, lighting, and recording): _____

Dress/tech rehearsal — date: _____ time: _____

Part V: Recital production approval

*The following approvals are required **no later than two weeks** prior to the recital:*

Head tech: _____ CEMI director: _____

Computer Support Specialist (if presenting in Recital Hall): _____

*This completed form must be submitted to the **composition division chair** no later than **one week prior to the recital date**. Incomplete or inaccurate forms may result in **postponement** of the senior recital.*