

UNIVERSITY OF NORTH TEXAS COLLEGE OF MUSIC  
DIVISION OF COMPOSITION STUDIES

**SENIOR RECITAL APPROVAL FORM**

Please *carefully* read the appropriate sections of the *Composition Student Handbook* prior to completing this form. Failure to follow these procedures may result in cancellation or postponement of the senior composition recital.

**Part I: Recital information**

Student must complete this section following the *senior recital hearing*:

Name: \_\_\_\_\_ ID number: \_\_\_\_\_

Telephone number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Composition instructor: \_\_\_\_\_ Recital date: \_\_\_\_\_

Recital time: \_\_\_\_\_ Recital location: \_\_\_\_\_

Recital committee (3 members): \_\_\_\_\_  
\_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_

-----  
**Part II: Committee approval**

*The senior recital proposal has been approved and I agree to serve on the recital committee:*

Faculty signature (current instructor): \_\_\_\_\_ Date: \_\_\_\_\_

Faculty signature (committee member): \_\_\_\_\_ Date: \_\_\_\_\_

Faculty signature (committee member): \_\_\_\_\_ Date: \_\_\_\_\_  
-----

**Part III: Recital preparation approval**

*The following must be approved and initialed by the **composition instructor**:*

\_\_\_\_\_ performance materials (including scores, complete parts, recordings, etc.)

\_\_\_\_\_ program \_\_\_\_\_ flyers \_\_\_\_\_ program notes  
-----

(continued on back)

**Part IV: Recital production**

*List all persons (excluding performers) who have agreed to assist in the production of the recital, including stage crew and tech staff:*

Stage crew: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Head tech: \_\_\_\_\_

Additional tech assistants: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Note: at least **two** tech crew members are required for all recitals presented in the MEIT.*

Tech requirements (including audio, video, lighting, and recording): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dress/tech rehearsal — date: \_\_\_\_\_ time: \_\_\_\_\_

-----  
**Part V: Recital production approval**

*The following approvals are required **no later than two weeks** prior to the recital:*

Head tech: \_\_\_\_\_ CEMI director: \_\_\_\_\_

Computer Support Specialist (if presenting in Recital Hall): \_\_\_\_\_

*This completed form must be submitted to the **composition division chair** no later than **one week prior to the recital date**. Incomplete or inaccurate forms may result in **postponement** of the senior recital.*