



Graduate Artist Certificate
In Music Performance
Handbook

Procedures for GACMP
Performance Certificate Programs

Important Contacts

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The **Graduate Artist Certificate in Music Performance** is a non-degree program providing an intensive, two-year period of post-baccalaureate study in music performance. It is intended for exceptionally gifted and accomplished performers seeking professional performing careers, but not wishing to engage in academic studies required for a graduate degree program.

Two admissions applications must be completed

1. Application to the UNT Toulouse School of Graduate Studies

Applicants must apply for admission to the UNT Toulouse School of Graduate Studies.

- US applicants must be completed online through <http://www.tsgs.unt.edu/admissions>. There is a \$60 fee for this application.
- International applicants must apply at www.international.unt.edu. There is a \$75 fee for this application.

Approximately ten days after you apply to UNT, you will receive an email which includes an EUID and password. Follow the directions in that email to activate your EUID. You may then proceed to apply to the College of Music. If you do not receive this email, please contact the [UNT Help Desk](#) at (940) 565-2324 or helpdesk@unt.edu. Be patient. During peak admission times it may take longer than ten days to receive the email.

2. Application to the College of Music

The applicant must apply for admission to the College of Music (www.music.unt.edu) to be considered for admission in the fall semester. Preference will be given to applications received by the first Monday in December. Applications received after that date will be reviewed, and auditions will be scheduled on a case by case basis depending on space availability. There is no application fee for the College of Music.

The online application will require you to submit names and email addresses of three people you wish to recommend you for music study at UNT. Only completed applications will be considered.

Apply early. Please allow sufficient time for the application process.

Candidates for admission to the Graduate Artist Certificate in Music Performance program must have received a bachelor's degree or its equivalent from an accredited institution. Applicants must meet the Graduate Catalog (<http://www.unt.edu/catalog/grad>) grade point average requirements for admission to the Graduate School. Normally degrees must be in field(s) of the academic certificate program. The Graduate Council of the College of Music must approve exceptions to any of these guidelines.

For International Applicants: Submission of a TOEFL score or the results of an equivalent test of English language ability is required. There is no fixed threshold score required for acceptance into the Graduate Artist Certificate in Performance program.

Audition - A live audition is preferred. The audition will be 30 minutes in length. The applicant should prepare a full length recital from which repertoire will be selected at the time of the audition. In lieu of a live audition the applicant may submit a video recording as a part of the College of Music application through yousendit.com. If a recorded audition is submitted, a full length recital must be submitted.

Enrollment in the college - All students accepted into the program will enroll in designated performance courses for a minimum of nine graduate credit hours each long semester. Participants for whom English is not the first language will be evaluated in their ability to function in the English language according to the needs of the program. The College of Music reserves the right to require English language study through the Intensive English Language Institute (IELI).

Advising - An advisory committee will be formed for each student admitted to the program, to include the major professor (private music instructor), the appropriate applied division chair and the Associate Dean for Admissions.

Scholarships - While scholarships are not reserved exclusively for the Graduate Artist Certificate in Music Performance program, the College of Music offers a number of competitive scholarships to outstanding students in performance. It is assumed that a prospective student qualified for the very high acceptance standards of the Graduate Artist Certificate program would likely also receive positive consideration for a scholarship. Such competitive scholarships entitle recipients to pay the very economical lower tuition of a Texas resident, regardless of the state or country of their residence.

Course requirements summary (32-36 credit hours)

- Performance Study (private lessons), 16 hours
- Recitals, 12 hours
- Laboratory participation (not required for keyboard performers), 2-4 hours
- Chamber Music (not required for vocal performers), 2-4 hours

Required course description

Applied Lessons:

MUAM 55XX Applied Music. (For those who have completed a Bachelors degree or its equivalent.)

OR

MUAM 65XX Applied Music. (For those who have completed a Master's/Doctorate or its equivalent)
-16 hours (4 credit hours each) Private lessons in major instrument or voice.

Recitals: Four recitals are required, one each long semester, for a total of 12 hours

MUGC 5941-5944, 3 credit hours each. For those who have completed a Bachelors degree or its equivalent.

MUGC 6941-6944 3 credit hours each. For those who have completed a Master's or Doctorate or its equivalent.

Four full-length recitals are required, and will be adjudicated by at least three members of the applied music faculty to include 1) the major professor, 2) one member of the area faculty and 3) a member of the applied music faculty either from the area or from the applied faculty at large.

Other performances may be recommended for substitution by the major professor and approved by the Graduate Artist Certificate Advisory Committee. Singers may substitute one major opera role for each of two recitals with prior approval of the major professor and the Graduate Artist Certificate Advisory Committee.

Please refer to the Graduate Artist Certificate in Performance Recital Application Form below. This form must be completed no later than three weeks prior to the proposed performance date. Only completed forms will be accepted and no late forms will be approved.

Chamber Music (2-4 hours) to be selected from:

- MUCM 5510, String Chamber Music. 1 hour
- MUCM 5520, Woodwind Chamber Music. 1 hour
- MUCM 5530, Brass Chamber Music. 1 hour
- MUCM 5540, Percussion Chamber Music. 1 hour
- MUCM 5550, Jazz Chamber Music. 1 hour
- MUEN 5530-5540, Collegium Chamber Music. 1 hour

Laboratories (2-4 hours) to be selected from:

- MUEN 5040, Opera Theatre. 1 hour
- MULB 5171, Choir. 1 hour
- MULB 5172, Orchestra. 1 hour
- MULB 5173, Band. 1 hour
- MULB 5174, Jazz Lab Band. 1 hour
- MULB 5175, Accompanying. 1 hour
- MUEN 5530-5540, Collegium Baroque Orchestra or Collegium Singers. 1 hour

Sample Schedule for each Fall and Spring Semester

- MUAM 65XX (4 hours credit)
- MUGC 5941 (3 hours credit)
- MUCM 5510 (1 hour credit)
- MULB 5172 (1 hour credit)

Application for Certificate

In order to receive your certificate in the semester in which you complete requirements, you must notify the College of Music Graduate Studies Office (MU216A) by the following dates:

- Spring: April 15th
- Summer: July 15th
- Fall: November 15th

Graduate Artist Certificate Advisory Committee

- Associate Dean for Admissions (chair)
- Chair, Division of Keyboard Studies
- Chair, Division of Vocal Studies
- Chair, Division of Instrumental Studies
- Dean, College of Music (ex officio)

Recital Application Form

- Before filling out this form, you must go online to reserve your date and time. This applies to both on-campus and off-campus recitals.
- Submit one copy of this completed application form to the Graduate Office (MU216A) and submit one copy of your recital program to the Program Office (MU241) no later than three weeks prior to the proposed performance date. Only completed, on-time forms will be accepted.

Name: _____ Date: _____
 Phone Number: _____ Email: _____
 Instrument: _____ UNT ID#: _____

Recital (circle one) MUGC 5941 MUGC 5942 MUGC 5943 MUGC 5944
 MUGC 6941 MUGC6942 MUGC 6943 MUGC 6944

Proposed performance date: _____ Time: _____ Place: _____
 Assisting performer(s): _____

Total duration of musical selection(s): _____ minutes

- Attach your program listing composer, composition title, date of composition, and duration for each work.

Major Professor: “I have advised the student in the preparation of this program and endorse it. I agree to attend this recital and to serve as juror.”

 Print/Type here Signature

Area Faculty Member: “I agree to attend this GACMP recital and serve as a juror for the area.”

 Print/Type here Signature

Applied Faculty Member: “I agree to attend this GACMP recital and serve as a juror for the area.”

 Print/Type here Signature

GACMP Chair’s Signature/Date: _____

Change of Recital Date/Time Request Form

Name: _____ Date: _____
Phone Number: _____ Email: _____
Instrument _____ UNT ID#: _____

Original Recital Time/Place: _____

Original Committee Members:

Major Professor: _____
Print/Type Here

Area Committee Member: _____
Print/Type Here

Area Committee Member: _____
Print/Type Here

New Recital Time and Place: _____

Approvals: *The student wishing to change a GACMP recital date/time must obtain the signatures of each member on the revised recital committee in order to reschedule the program. By signing this form, the committee member acknowledges the new date and time and agrees to attend the recital.*

Major Professor: _____
Print/Type Name Signature

Committee Member: _____
Print/Type Name Signature

Committee Member: _____
Print/Type Name Signature

Submit this form to the Graduate Office Administrative Assistant for approval.

GACMP Chair's Signature/Date: _____